

OREGON BUSINESS EDUCATION ASSOCIATION BYLAWS
Approved October 25, 2019

Article I. Name

The official name of this mutual benefit corporation shall be the Oregon Business Education Association (OBEA).

Article II. Purpose

The purpose of OBEA is to promote in every practical way the welfare of business education and career and technical education in all its phases in accordance with the best interests of students, teachers, employers, and others concerned.

Article III. Membership

OBEA will have four categories of membership. Members will have the responsibilities and privileges described as follows:

A. Membership Categories

1. Regular membership

For persons having a professional interest in one or both of the following:

- a. Business education, career and technical education, or related fields such as marketing education, computer science, information technology, or management
- b. The business community

2. Student membership

For students whose intent is to be employed in business education, career and technical education, or related fields such as marketing education, computer science, information technology, or management

3. Retired membership

For business educators who are retired

4. Honorary lifetime membership

For deserving individuals selected by the OBEA Executive Board

B. Membership Privileges

All types of members will be given full membership privileges.

C. Dues

1. Amounts

- a. Regular members will be assessed full OBEA dues.
- b. Retired and student members will be assessed a reduced rate.
- c. Honorary lifetime members will pay no dues.

2. Date payable

The payment of annual dues in OBEA will cover the fiscal period from July 1 to June 30.

3. Changes

Changes in the annual membership dues will be recommended by the OBEA Executive Board and presented to the membership at the annual business meeting. Such changes must be voted upon by the OBEA membership and approved by a majority of ballots cast. Voting will be done through a secure ballot system by December 31.

Article IV. Affiliations

OBEA will maintain affiliations with other professional organizations.

A. Associations

1. NBEA/WBEA

OBEA is affiliated with the Western Business Education Association (WBEA) and the National Business Education Association (NBEA) and shall act as their Oregon representative.

2. ISBE/ACTE

OBEA supports membership in the International Society for Business Education (ISBE) and Association for Career and Technical Education (ACTE).

3. Other(s)

OBEA shall seek to represent the interests of business teachers in other professional organizations.

B. Dues

1. Individual

OBEA members are encouraged to participate and pay dues in other professional organizations.

The past president shall be the person who served as president during the preceding year. The past president will serve a two-year term.

(4) Secretary

The secretary will be elected by all OBEA members and will serve a two-year term.

(5) Treasurer

The treasurer will be elected by all OBEA members and will serve a two-year term.

(6) Consultant

The consultant will be elected by a majority vote of the Executive Board at the Spring Board meeting for a three-year term.

(7) Membership Director

The membership director will be appointed by the president, approved by the Executive Board and will serve a three-year term.

(8) Marketing Director/Social Media

The marketing/social media director will be appointed by the president, approved by the OBEA Executive Board and will serve a three-year term. This director will coordinate the marketing and promotion of OBEA as directed by the OBEA Board to current and potential members.

b. Secondary Correspondents (One to four)

Correspondents will be elected by all OBEA members and will serve a two-year term.

c. College Correspondent

The college correspondent will be elected by all OBEA members and will serve a two-year term. This correspondent will represent colleges.

d. Standing Committee Directors (Appointed)

These directors will be appointed by the president if vacancies occur during the year. The president-elect will appoint these directors in the spring to assume office in his/her year as president.

- (1) Awards Director (one-year term)
- (2) Elections Director (one-year term)
- (3) Scholarship Director (one-year term)
- (4) Legislative Director (one-year term)
- (5) Newsletter Director (three-year term)
- (6) Web Director (three-year term)
- (7) Conference Chair(s) (one- or two-year term)
- e. Professional Association Liaisons
 - (1) International Society for Business Education (ISBE); (one-year term)
 - (2) Western Business Education Association (WBEA) (one-year term)

If there is more than one OBEA member on the WBEA Board, the president will appoint the representative to the OBEA Executive Board. However, the president is one of the official representatives and will be the representative to the OBEA Executive Board if there is no other member serving on the WBEA Board. The president-elect is also a representative to the WBEA Board.

- (3) National Business Education Association (NBEA); (one-year term)

If there is an OBEA member on the NBEA Board, the president will appoint that representative to the OBEA Executive Board or will serve in that capacity.

- f. Education Specialist for Business and Management

The state specialist for business and management education will serve on the Executive Board as long as he/she holds the specialist position.

- 2. Nonvoting members (appointed or serve by virtue of positions they hold)
 - a. Ad Hoc Committee Chairs
 - b. Other committees to work on specific projects may be established by the Executive Board or Committee as needed. Directors of these committees will be appointed by the president for one-year terms unless otherwise designated by the Executive Board.

c. Other nonvoting members (by virtue of their positions)

(1) Executive Directors of Student Leadership Organizations

Executive directors of the following student leadership organizations shall serve terms on the Executive Board that coincide with the terms of their directorships.

(a) Distributive Education Clubs of America (DECA)

(b) Future Business Leaders of America (FBLA)

(2) Executive directors of other student leadership organizations whose purpose is to promote career and technical education may be added to the Executive Board with the approval of the Board.

C. Removal of an Executive Board member

Any Executive Board member, officio or ex-officio, may be removed by a two-thirds vote of the Executive Board at a special or regular meeting, when in its judgment, the best interests of OBEA would be served. The decision of the Executive Board shall be final and shall not be subject to review by or appeal to the OBEA membership or any OBEA official, entity, or committee.

Any Executive Board member, officio or ex-officio, found guilty of violating any provision of these Bylaws, as now in effect or hereafter amended, or who shall be found guilty of other unethical conduct or conduct which brings discredit or tends to bring discredit upon the Executive Board or OBEA or upon the education profession may, by a two-thirds vote of the Executive Board, be removed.

Article VI. Elections

A. Elections Committee

1. Membership

The elections director will conduct the election process. Two members will be appointed to the Elections Committee if needed.

2. Duties

a. The elections director will conduct elections of officers, secondary correspondents, and college correspondent.

b. The elections director will conduct an election at the annual business meeting for proposed Bylaws amendments and will certify the results.

3. Timeline for elections

- a. The elections director will report the names of the nominees to the Executive Board at the fall meeting, except when the annual meeting is held in February (WBEA).
- d. The elections director will report the names of the nominees to OBEA members at the annual business meeting.
- c. The elections director will prepare ballots and conduct an election by mail or by a secure online ballot method. Ballots will be returned no later than December 31, or March 15, when the annual meeting is held in February. When there is only one nominee for each office, a vote may be taken at the annual business meeting.
- d. The elections director will inform the nominees and the Executive Board of election results within one week of the ballot deadline, if not before.

4. Rotating elections

- a. Elected to assume office in even-numbered years

The following officers and correspondents to Executive Board will be elected to assume office in an even-numbered year. The election will be held by December 31 in the odd year prior.

- (1) Secretary
- (2) Secondary correspondents Two and Four
- (3) College Correspondent

- b. Elected to assume office in odd-numbered years

The following officers and correspondents to Executive Council will be elected to assume office in an odd-numbered year. The election will be held by December 31 in the even year prior.

- (1) Treasurer
- (2) Secondary correspondents One and Three

B. Vacancies

- 1. In the event of a vacancy in the office of the president or the president-elect, the Executive Board will appoint a person who has previously served on the Board to fill that position. Any doubt as to the existence of a vacancy will be resolved by the majority vote of the Executive Board.

2. If the president-elect, secretary, or treasurer position(s) become(s) vacant before the spring Council meeting, the following procedures will be implemented: (a) the runner-up will be offered the position first; (b) if there is no runner-up or the runner-up declines, the Executive Board will appoint a person to fill the vacancy. The president will have the power to appoint a secretary or treasurer pro-tem until the next Board meeting.
3. If the president-elect, secretary, or treasurer positions occur after the Spring Board meeting, the president may appoint a person to fill the vacancy.
4. In the event of a vacancy in any other position, the president will appoint a replacement for the remainder of the term of office.

Article VII. Meetings

- A. An annual business meeting of the Oregon Business Education Association will be held.
- B. Regular meetings of the Executive Board will be held at least three times (fall, winter, spring) each year at a time and place to be approved by the Executive Board.
- C. Special meetings of the Executive Board may be held at a time and place decided upon by the Board.
- D. Thirty (30) percent of the voting members of the Board shall constitute a quorum at all Board and Committee meetings.

Article VIII. Awards

The Awards Committee, chaired by the awards director, is responsible for selecting recipients for the following awards to be presented at the annual business meeting.

- A. Teacher of the Year—Secondary
- B. Teacher of the Year—Postsecondary
- C. Administrator of the Year
- D. Distinguished Service

Article IX. Rules of Order

Robert's Rules of Order, Newly Revised will be the official guide for conducting the business of this association on points not otherwise covered by the Bylaws.

Article X. Amendments

The Bylaws will be amended in the following manner:

- A. Any member may propose an amendment to the Bylaws.
- B. Proposed amendments to the Bylaws will be presented to the OBEA Board in writing. The Board will submit any proposed amendments to the membership at the annual business meeting.
- C. Bylaws may be amended or repealed by a majority of votes received at annual meeting, by e-mail ballot, or postal mail as deemed appropriate by the Executive Board. Voting must be completed by December 31. The Elections Director will certify the results.

Article XI. Dissolution

Upon any liquidation, dissolution, or winding up of the Corporation, after paying or adequately providing for the debts and obligations of the Corporation, the directors will distribute and transfer all remaining assets of the Corporation to an organization which has established its tax exempt status under section 501(c)3 of the Internal Revenue Code and has like purposes, powers, and restrictions as stated herein.

Joey Running, President

Twila Lehman, Secretary

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