

**OBEA NEWSLETTER ARTICLE DUE DATES 2008-09**  
**E-mail all documents in MSWord format to**  
**Sue Van Meter (suevm@comcast.net, or sue.vanmeter@philomath.k12.or.us)**

	Issue #1—Fall Submitted— <b>August 1</b> Published— <b>August 29</b> <b>Hard copy to all teachers;</b> <b>Adriann prepares labels</b>	Issue #2—Winter Submitted— <b>December 1</b> Published— <b>January 5</b> E-mail Reminder— <b>January 10</b> <b>(Sue VM sends; members only)</b>	Issue #3—Spring Submitted— <b>April 15</b> Published— <b>May 11</b> E-mail Reminder— <b>May 15 (Sue VM sends; members only)</b>
<b>President: Mary Ann Lammers</b>	*President's Message  *Introduce Executive Council— send request to Council for August 1 deadline; results to Sue VM & Darlene (shortened version in newsletter; complete version on Web)	* President's Message	* President's Message  *Summary of report to WBEA Board
<b>Presidents-elect: Christy Ekroth &amp; Jessica Voas</b>		*2009 Conference Preview	* Conference 2009 Update  *Message as presidents-elect
<b>Secretary: Michael Morrell</b>	*Highlights of minutes from spring council meeting <b>(Newsletter)</b>  *Highlights of minutes from Summer Planning meeting <b>(Newsletter)</b>  *Actual minutes of spring and	* Highlights of minutes from annual business meeting <b>(Newsletter)</b>  *Actual minutes of annual business meeting <b>(Web)</b>	* Highlights of winter council meeting <b>(Newsletter)</b>  *Actual minutes of Council meeting <b>(Web)</b>

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	summer meetings <b>(Web)</b>  *Updated Council Directory <b>(Web and Newsletter)</b>		
<b>Treasurer: Nancy Noe</b>	If secured site, send final report for 2007-08		B
<b>Membership/Directory: Adriann Spencer</b>	*Membership form  *Highlight of reasons to join OBEA and WBEA/NBEA  *Prepare labels for Pre-Sort; includes all teachers	*Membership perks  *Send e-mail addresses to Sue VM for e-mail reminder	*Hard copy membership renewal forms (OBEA/WBEA/NBEA) and 2009 conference information to all business teachers by <b>May 1</b>
<b>Consultant: Mary Ann Lammers</b>			
<b>Correspondent #1: Doug Veysey</b>	* Update from assigned areas (Darlene will ask and assign minimum of two articles per year.)  * Member news	* Update from assigned areas  * Member news	* Update from assigned areas  * Member news
<b>Correspondent #2: Linda Owen-Cooper</b>	* Update from assigned areas (Darlene will ask and assign minimum of two articles per year.)	* Update from assigned areas  * Member news	* Update from assigned areas  * Member news

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	* Member news		
<b>Correspondent #3: Bonnie Grote</b>	* Update from assigned areas (Darlene will ask and assign minimum of two articles per year.)  * Member news	* Update from assigned areas  * Member news	* Update from assigned areas  * Member news
<b>Correspondent #4: Darlene Marquardt</b>	* Update from assigned areas (Darlene will ask and assign minimum of two articles per year.)  * Member news	* Update from assigned areas  * Member news	* Update from assigned areas  * Member news
<b>College Correspondent: Andrea Pace</b>	* Update from assigned areas (Darlene will ask and assign minimum of two articles per year.)  * Member news	* Update from assigned areas  * Member news	* Update from assigned areas  * Member news
<b>Retired Correspondent: Joyce Moreira</b>	* Update from assigned areas (Darlene will ask and assign minimum of two articles per year.)  * Newly retired	* Update from assigned areas  * Member news	* Update from assigned areas  * Member news
<b>Higher Ed/Scholarship Correspondent: Mary Ann</b>	*Revised Winger and Lammers	*Write-up and pictures of	* Notice of scholarship

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<b>Lammers</b>	Scholarship forms  *Blurb on professional opportunities available  * Any news from higher education institutions	scholarship winners  * Any news from higher education institutions	opportunities for 2008  * Any news from higher education institutions—summer schedules
<b>2008 Conference Chairs: Nancy Stephens, Nancy Noe, and Valerie Abbott</b>	* Advertisement and details of 2008 conference	* Summary of 2008 Conference activities, expenses, and income	
<b>Newsletter Editor: Sue Van Meter</b>	*Compiling by August 1—send out reminders if people haven't submitted  *Published by August 29  *Will ask for State Student Leadership Chairs (this year)	*Compiling by December 1  *Published by January 5  *Prepare e-mail alert by January 10	*Compiling by May 1  *Published by May 11  *Prepare e-mail alert by May 15
<b>Web Coordinator: Darlene Marquardt</b>	* Post newsletter to Web  *Continue to monitor and update Web site	Post newsletter to Web  *Continue to monitor and update Web site	Post newsletter to Web  *Continue to monitor and update Web site
<b>Elections Director: Ann Gerig</b>	*Alert on open positions with a brief summary of job responsibilities	* Results of election for officers and any Bylaws changes	* Pictures of new officers; work with Historian to obtain these

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<b>Historian: Doug Veysey</b>	*Send pictures to Web, complete with names when possible  (Additional duties—not with newsletter; prepare a <b>Photo Gallery</b> ; perhaps scan current scrapbooks as a long-term goal); Darlene is working on this	*Send conference pictures with names	*Send meeting or activity pictures as appropriate
<b>Legislative: Ron Dodge</b>	* Legislative Update from State Department  *Any legislative news from WBEA/NBEA/ACTE	* Legislative Update from State Department  * Any legislative news from WBEA/NBEA/ACTE	* Legislative Update from State Department  *Any legislative news form WBEA/NBEA/ACTE
<b>Awards: Twila Lehman</b>		* Pictures and write-up of 2008 award winners	* Nominations forms for 2009
<b>Events Coordinator: Patricia Sessions</b>	*Coordinate with president for meeting site	Write a brief summary of any special activity at council meeting	Write a brief summary of any special activity at council meeting
<b>ISBE Correspondent: Mary Ann Lammers</b>	* Summary of ISBE activities	* Summary of ISBE activities	*Summary of ISBE activities
<b>WBEA/NBEA Correspondent: Mary Ann</b>	*PDI 2009 Application and	*Additional PDI publicity	*WBEA and NBEA Convention

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<b>Lammers</b>	“blurb”  *Report from WBEA Summer Planning  *WBEA and NBEA Conference materials	*Additional Conference information	report  *PDI participants summary
<b>Department of Education: Ron Dodge</b>	*State Department updates	*State Department updates	*State Department updates
<b>Student Leadership Directors: Trina Lee and Casey Farm</b>	*Calendar of events for student leadership organizations  * Highlights <b>(Sue VM will ask them)</b>	*Calendar of events for student leadership organizations  * Highlights <b>(Sue VM will ask them)</b>	*Calendar of events for student leadership organizations  * Highlights <b>(Sue VM will ask them)</b>
<b>Guest articles—supplied by correspondents or others</b>	*Featured teacher article(s)  Secondary and Post-Secondary each time	* Featured teacher article(s)	*Featured teacher article(s)
<b>2009 Conference Chair(s)</b>	* Ask for volunteers for 2009 conference  *Preliminary report of site	* Pre-conference publicity—where/when	* Conference registration form  *More detailed conference

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	<p>decision</p>	<p>*Call for program sessions</p>	<p>information   *Theme and program requests</p>