

MINUTES  
OBEA Council Meeting  
September 20, 2008  
Red Lion Hotel  
Salem, OR

**President, Mary Ann Lammers,** called the meeting to order at 8:30 a.m. She welcomed and thanked everyone for attending.

**Members Present:** Ron Dodge, Christy Ekroth, Ann Gerig, Bonnie Grote, Mary Ann Lammers, Twila Lehman, Darlene Marquardt, Michael Morrell, Nancy Noe, Linda Owen-Cooper, Andrea Pace, Adriann Spencer, Patti Sessions.

**Members Absent:** Valerie Abbott, Casey Farm, Trina Lee, Joyce Moreira, Nancy Stephens, Sue Van Meter, Doug Veysey, Jessica Voas.

**Agenda:** The agenda was approved as submitted.

**Minutes:** The minutes of the last Council meeting were approved as submitted.

**Correspondence:** Michael read a thank-you card received from Susie Sampson, Mary Ann Lammers' daughter, for the flowers sent from OBEA.

**President's Report:** Mary Ann reported that Lorraine Winger will not be at the conference to present the Winger Scholarship as she will be accepting for her husband, Dr. Fred Winger, as he is inducted into the Business Education National Hall of Fame. Doug Veysey's resignation letter was read. Doug will stay on as historian, but is giving up his position as correspondent.

**President-elect's Report:** Christy Ekroth reported that the conference for 2009 will be held at the Agate Beach Inn north of Newport. A possible theme for the conference will be technology and innovation. Another idea was to have a financial literacy session on the Thursday before the conference.

**Secretary's Report:** No report.

**Treasurer's Report:** Nancy passed out reimbursement forms and reported on income recently received.

**Membership Director's Report:** Adriann reported that 42 regular members were paid so far. She is e-mailing all schools for an update on current business teachers.

**2008 Awards:** Twila reported there were award winners in each category.

**Elections:** Ann reported on the current vacancies and the need for everyone to try to find people interested in serving in OBEA. She has already contacted all who are up for reelection and inquired whether they will run again.

**Events:** Patti reported that the next meeting will be held in Salem at Wachovia on January 10. A motion was made to have Patti pursue the Wachovia location. Motion passed unanimously. The spring

meeting will be held on April 25 in Salem at Ann Gerig's house with a tour at the Mission Mill. The fall meeting will take place on October 8 in Newport.

**Newsletter:** The newsletter was sent on time and looked great.

**Web Coordinator:** Darlene reported on the members'-only section of the Web site and that it seemed to be working well. The members-only section could easily be expanded to all members and used for conference presentations and notes. Need to discuss further to make sure we maintain a value to go to the conference.

**Department of Education:** Ron Dodge reported on the progress being made by ODE and several community colleges in coming up with a coordinated list of skill sets and requirements for the administrative assistants programs. The goal is to have an overall program that can be transferred between colleges without the redundancies that currently exist.

**Correspondents' Reports:** Linda Owen Cooper, Bonnie Grote, and Darlene Marquardt reviewed happenings at several schools around the state.

**College:** Andrea Pace reported that PCC is adding a Virtual Administrative Assistant program.

**ISBE:** The ISBE conference in Waterford, Ireland, was very informative and was held in a beautiful location.

**Higher Ed:** Ann Gerig reported that she currently has two business education students from Willamette University and Mary Ann Lammers has four from Oregon State University.

**WBEA:** Mary Ann invited everyone to Coeur d'Alene, ID, for the WBEA conference. In addition, Mary Ann reviewed the current Bylaw changes proposed at the last WBEA Meeting which allows all standing committee members to vote at the board meetings.

**NBEA:** The conference for NBEA will be held in Chicago in April this year. Mary Ann asked that anyone interested in serving on a committee to let her know.

**2008 OBEA Conference:** Nancy Noe briefly reviewed the conference details along with the schedule.

**Membership Promotion:** The current promotion for conference registrations will continue to next year.

**Program of Work:** Mary Ann reviewed the POW. A motion was made to approve the Program of Work for 2008-2009. Motion passed unanimously.

**Final Accounting of 2007-2008:** Nancy presented the final accounting for 2007-2008 in a written report.

**Approval of budget 2008-2009:** Nancy reviewed the current budget that was created at the Summer Planning meeting. A motion was made to approve the budget to present to the general membership at the annual fall business meeting. Motion passed unanimously.

**NBEA Travel Allowance:** Since Adriann is not going to NBEA in April due to a conflict with FBLA, she requested that her travel allowance be given to Jessica Voas & Christy Ekroth. The Council agreed as long as either Jessica or Christy attend the membership meeting in Adriann's place.

There being no further business, Mary Ann adjourned the meeting at 2:40 p.m.

Respectfully submitted,

Michael Morrell